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## GLOBAL MISSION CHURCH PLANTING FORMS

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### How to use this form

This form contains two parts – the Initial Application [pages 2-6] and the Annual Plan and Report [pages 7-10]. The Annual plan and report must be completed after the funds are spent and before the following year's funds can be sent. To download this form and receive more info about Global Mission, please visit [ted.adventist.org/departments/adventist-mission](http://ted.adventist.org/departments/adventist-mission)

### Overview

Please have the church planter(s) complete the relevant portion of the form. After completion, the planter(s) returns the form to the Adventist Mission coordinator/director in their field who enters the date in the online global mission database ([mps.adventist.org](http://mps.adventist.org)). As an alternative service, this form can be uploaded at [ted.adventist.org/departments/adventist-mission](http://ted.adventist.org/departments/adventist-mission) and the data entered by TED Adventist Mission on behalf of the local field.

### Notes

- **If the Annual plan and report is not completed by the local field and approved by all levels within 12 months, the General Conference will recall the funds!**
- The **duration** of each project is three years among a Christian context and five years among a non-Christian context [with seven years extension in special circumstances]. Initial applications can be made at any time during the calendar year, but **the official start date for the fiscal year** of each plant is when the General Conference commits funds.
- **The percentage of annual funding levels** from the General Conference and TED stays the same throughout the duration of the project.
- **The Annual Funding Process** is as follows: The GC votes funds and credits them to the TED. Then the TED votes their contribution in addition to the GC contribution and credits the combined amount to the Union. Then the Union votes their contribution which is added to the GC & TED and credits all combined funds to the local field, which does the same.
- The **use of funds** cannot be applied to purchase buildings, but the funds can be used for the following, including: ministry expenses, wages of the global mission pioneer(s), equipment, rental of facility for outreach or worship, and for training and equipping.
- **Closing down the project** can happen in cases where the leaders moved away, the plan was unsuccessful, or for other reasons where the local field decides to discontinue the project. When this happens, the annual plan and report still must be completed to avoid having the funds recalled. If the funds were not all spent or accounted for, then just the remaining unused funds will be recalled.



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***INITIAL APPLICATION – to be completed once before the project starts,  
then reviewed by all levels***

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**Step 1:** Please provide basic information about the proposed Global Mission Project.

Initiating Organization [name of Mission, Conference, or Union]:

Project description [two to three sentences]:

Project start date [estimated start date; if project has already begun, put a recent date]:

Name of local currency:

Does this project require especially careful handling due to the political situation in the region?

**Step 2:** Indicate where this project will be conducted.

What country is the project located in?

What city is the project located in?

Project name:

**Step 3:** Indicate the people this project seeks to reach [The duration of each project is three years among a Christian context and five years among a non-Christian context (with seven years extension in special circumstances)].

Religious background:



Language:

People group - hold CTRL key and select one or more groups that this project is seeking specifically to reach:

Among the people group you have chosen, is the Adventist church strongly-established, weakly established, or non-existent?

**Step 4: Please complete the initial project plan.**

Anticipated first group meeting [whether leadership team, small group, or Sabbath gathering]:

Anticipated group meeting frequency [of any type]:

Number of Baptized Adventists + Number of Non-Adventists = Total attendance [in all weekly groups]:

Number of attendees from the focus people group:

Number of attendees living within 10km:

Local population within 10km:

Number of baptized Adventists living within 10km (approximate):

Adventist congregations within 10km:

**Baptisms**

Number of baptisms during last 12 months:

Number of attending baptismal classes:



**Strategy** [Your strategy can be in whatever form is best, but the General Conference requires answers to the following questions based upon the quote of Christ's Method Alone from the book *Ministry of Healing*, p.143]

What is the expected outcome of this project?

**Mingling:** How will the Global Mission Pioneer Church Planter(s) establish first contact with the community?

**Sympathy/Meeting Needs:** How will the Global Mission Pioneer Church Planter(s) learn the needs of the people?

**Winning Their Confidence:** How will the Global Mission Pioneer Church Planter(s) build friendships and trust among the people?

**Bid Them Follow:** How will the Global Mission Pioneer Church Planter(s) identify people with spiritual interest and then bridge the gap from meeting physical needs to meeting spiritual needs and introducing people to Jesus?

**Discipleship:** What discipling methods will be used to grow new believers into fully committed Seventh-Day Adventists?

**Cultivating Leadership:** In what ways will leaders be developed to carry on this work after the Global Mission Pioneer Church Planter(s) leave?



## Mentorship and Training

Anticipated pioneer church planter arrival date [if planter is already there, list the start date of the project]:

List the names of the pioneer church planter(s) and provide a one or two sentence biography for each one:

Describe the training plans for the pioneer church planter(s):

Supervising mentor name:

Planned mentor visits [per year]:

Director Name [this person may or may not be the same as the supervising mentor]:

Director Email Address:

## Remuneration

Will the Global Mission Pioneer Church Planter(s) be paid or volunteers [Pastors on full-time salary can be involved in Global Mission projects if it is their primary responsibility]:

How many pioneer church planters will be paid?

How many pioneer church planters will be volunteers?

In local currency, what is the yearly remuneration rate (100%)? [ask your treasurer]



What is a local pastor's remuneration percentage? [ask your treasurer]

What is the remuneration percentage for Global Mission Pioneer Church Planters in this territory?  
[if planter is paid, use percentage of the wages based upon the 100% remuneration factor]

If needed, please explain the rationale behind your remuneration plan if the amount being paid is less than 80% [i.e. the planter is a volunteer or not a fully employed pastor].

**Step 5:** Please complete the initial budget for Year 1 in your local currency [general estimates are ok; as long as the annual income and expenses balance, there is no penalty for actual expenses being slightly higher or lower in a particular category].

| Line item          | Explanation                                               | Budget in local currency |
|--------------------|-----------------------------------------------------------|--------------------------|
| Salaries           | Salaries for pioneers                                     |                          |
| Pioneer Benefits   | Retirement, healthcare, insurance, etc.                   |                          |
| Housing/Rent       | Housing for pioneers                                      |                          |
| Training           | Books, transport, lodging, per diem, etc.                 |                          |
| Pioneer Allowances | Travel, phone, internet, etc.                             |                          |
| Project Expenses   | Advertising, supplies, etc.                               |                          |
| Equipment          | Equipment such as a computer or projector for pioneer use |                          |
| Literature         | Bibles, health materials, etc.                            |                          |
| Project insurance  | Liability insurance for the project                       |                          |
| Meeting Place Rent | Worship location rent (max 25% of pioneer salary)         |                          |
| Miscellaneous      | Other expenses not included above                         |                          |



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## ANNUAL PLAN AND REPORT

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### Meeting Frequency

When will this group begin to meet regularly?

Group meeting frequency:

### Attendance

Number of Baptized Adventists: + Number of Non-Adventists: = Total attendance:

Number of attendees from the focus people group:

Number of attendees living within 10km:

Local population within 10km:

### Baptisms

Number of baptisms during last 12 months:

Number attending baptismal classes:

### Tithe and Offering

Annual tithe amount (in local currency):

Annual offering amount from the local church (in local currency):

**Strategy** [Your strategy can be in whatever form is best, but the General Conference requires answers to the following question based upon the quote of Christ's Method Alone from the book *Ministry of Healing*, p.143]

What is the expected outcome of this project?



**Mingling:** How will the Global Mission Pioneer Church Planter(s) establish first contact with the community?

**Sympathy/Meeting Needs:** How will the Global Mission Pioneer Church Planter(s) learn the needs of the people?

**Winning Their Confidence:** How will the Global Mission Pioneer Church Planter(s) build friendships and trust among the people?

**Bid Them Follow:** How will the Global Mission Pioneer Church Planter(s) identify people with spiritual interest and then bridge the gap from meeting physical needs to meeting spiritual needs and introducing people to Jesus?

**Discipleship:** What discipling methods will be used to grow new believers into fully committed Seventh-Day Adventists?

**Cultivating Leadership:** In what ways will leaders be developed to carry on this work after the Global Mission Pioneer Church Planter(s) leave?





## Progress

If you plan to renew this project, what mission strategies will be used during the next 12 months?

What mission challenges did the Global Mission Pioneer Church Planter(s) face during the last 12 months?

Write a paragraph describing the activities of the Global Mission Pioneer Church Planter(s) and the progress made toward starting a new group of believers among this people group during the last 12 months.

Tell one brief story about the Global Mission Pioneer Church Planters' experience from the last 12 months.

## Mentorship and Training

Number of pioneer church planters working last 12 months:

Pioneer church planter(s) arrival date [if planter is already there, list the start date of the project]:

List the names of the pioneer church planter(s) and provide a one or two sentence biography for each one:



What training events did the pioneer church planter(s) attend in the past 12 months:

Supervising mentor name:

How many times did the supervising mentor visit the pioneer church planter(s) during the last 12 months?

Director name [this person may or may not be the same as the supervising mentor]:

Director email address:

**Finances** [Copy of previous year's budget available upon request]

| Line item          | Explanation                                               | Expenses in local currency |
|--------------------|-----------------------------------------------------------|----------------------------|
| Salaries           | Salaries for pioneers                                     |                            |
| Pioneer Benefits   | Retirement, healthcare, insurance, etc.                   |                            |
| Housing/Rent       | Housing for pioneers                                      |                            |
| Training           | Books, transport, lodging, per diem, etc.                 |                            |
| Pioneer Allowances | Travel, phone, internet, etc.                             |                            |
| Project Expenses   | Advertising, supplies, etc.                               |                            |
| Equipment          | Equipment such as a computer or projector for pioneer use |                            |
| Literature         | Bibles, health materials, etc.                            |                            |
| Project insurance  | Liability insurance for the project                       |                            |
| Meeting Place Rent | Worship location rent (max 25% of pioneer salary)         |                            |
| Miscellaneous      | Other expenses not included above                         |                            |